



The Bhagirathi Cooperative Milk Producers' Union Limited

(A Govt. of West Bengal Project)

BU/PUR/COMP&APL/1264

Dated: 27.08.2024

NOTICE INVITING QUOTATION

Quotations are invited from accredited firms/agency/individuals for entering into an Annual Rate Contracts for refilling and repairing of printers as detailed in Annexure-A. Therefore, you are requested to quote your lowest rate as per the following General Terms & Conditions. The contract would remain valid for a period of one year from the date of acceptance of the Contract which may be further extended as per discretion of the management.

General Terms and Conditions:

1. The bidders are required to go through the Terms & Condition carefully, understand the requirement and then quote the most competitive rate in sealed envelope addressed to the Managing Director, The Bhagirathi Cooperative Milk Producers' Union Limited, Feeder Dairy, Panchanantala, Berhampore, Murshidabad, 742165, WB.
2. The last date and time of submission of quotation documents is **04.09.2024**, 15.00 hours in the office of The Bhagirathi Cooperative Milk Producers' Union Limited.
3. Quotation shall only be accepted in sealed envelope subscribing the Enquiry No. No quotation shall be accepted through mail. Incomplete quotations are liable to be rejected.
4. The rate quoted in the bid is fixed for the Tenure of Contract and there shall be no variation in rate whatsoever and no claims regarding escalation of rates will be entertained during the contract period.
5. Price quoted by the bidder should be inclusive of all taxes, levies and transportation charges & FOR Bhagirathi Milk Union.
6. Time being the essence of contact, call must be attended within 24 hours.
7. Penal Clause: For delay in attending the call liquidated damage of 2% of the total cost of the bill per day shall be charged subjected to a maximum of 10% of the total cost of the bill and the amount shall be deducted as penal charges and no claim for exemption from the penalty shall be entertained.



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8. Force Majeure: For delay in supply of goods for which neither the supplier or the Milk Union is responsible like strikes, lockouts, war, catastrophe shall be termed as "Force Majeure" and penalty clause will not be applicable.
9. Payment will be made in NEFT/RTGS after 45 days after delivery of goods and receipt at the Store Section of the Milk Union in good condition followed by submission of bills. The bank details of the party are to be mentioned in the bills clearly.
10. The Officials of Concerned will certify the quality of goods received and service rendered.
11. In case of any dispute between the Milk Union and the bidder the decision of the Milk Union shall be final binding.
12. The Milk Union reserves the right to cancel the Contract if the Supplier fails to meet the requirements of the Milk Union.

The Managing Director reserves the right to reject or cancel any bid or to cancel the entire process without assigning any reason thereof.

Sd/-

Managing Director
The Bhagirathi Co-operative
Milk Producers' Union Limited

Copy to:

1. Office Copy
2. Office Notice Board



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Annexure-A

Sl. No	Description of goods/job/service	Unit Cost inclusive of all taxes and levies (Rs)
1.	Toner Refilling of LaserJet Printers (All types of HP/Cannon/Samsung Printers)	To be quoted by the bidder
2.	Service Charge of all types of LaserJet Printers (All types of HP/Cannon/Samsung Printers)	To be quoted by the bidder
Spare Price List for Printer		
3.1	Teflon	To be quoted by the bidder
3.2	Pressure-Roller	To be quoted by the bidder
3.3	Solenoid Coil	To be quoted by the bidder
Spare List for Cartridge		
4.1	Drum	To be quoted by the bidder
4.2	Primary Charge Roller	To be quoted by the bidder
4.3	Magnet Roller	To be quoted by the bidder
4.4	Doctor Blade	To be quoted by the bidder
4.5	Wiper Blade	To be quoted by the bidder

Sd/-

Managing Director
The Bhagirathi Co-operative
Milk Producers' Union Limited